

**MINUTES OF REGULAR SESSION
HIGHLAND CITY COUNCIL
MONDAY, NOVEMBER 2, 2015**

Mayor Michaelis called the Regular Session to order at 7:00pm. Council members Schwarz, Frey, Bellm and Nicolaides were present. Others in attendance were City Manager Mark Latham, City Attorney John Long; Directors Bell, Cook, Gillespie, Korte, Peck and Rosen; Police Chief Bell, EMS Chief Wilson, Fire Chief Bloemker, Library Director Kim, Treasurer Foehner, Deputy City Clerk Hediger, City Clerk Bellm; 6 citizens, and one member of the news media.

MINUTES

Councilman Schwarz made a motion to approve the minutes of the October 19, 2015 Regular Session as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

PROCLAMATION

Mayor Michaelis read a document proclaiming the week of November 8 - 14, 2015 as National Veterans Awareness Week.

PUBLIC FORUM

Citizens' Requests and Comments:

2016 Relay For Life Request – Mike Hanna requested permission, on behalf of the Highland Relay for Life for the use of the Korte Rec Center and Glik Park on July 8-9, 2016 for the annual American Cancer Society Relay for Life event. We will begin the event with a Survivors Dinner in the KRC Gym, which will require setup starting on July 7. So we ask for use of the facilities and the assistance from the Highland Electrical Department. All activities will be the same as in the past years. Councilman Schwarz made a motion to approve the request for use of Glik Park and the Korte Rec Center on July 8-9, 2016 for the Relay for Life event as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Requests of Council:

No requests or comments presented.

Staff Reports:

City Manager Latham reported there will be a job fair held at Weinheimer Community Center, on Wednesday, November 4. There will be fourteen employers, at this event, seeking employees to fill open positions.

City Manager Latham reported we have a request to provide notification to owners of rental property when utilities for the tenants are being scheduled to be turned off. Other utility providers offer this notification. With the rental owners' registration that we have in place, we should be able to accommodate this request. We will send out a form providing that option and allowing property owners to opt into this notification.

NEW BUSINESS

Approve Petition to Transfer Graves in the City Cemetery (Wright-Deadmond to Braun and Neudecker) – Councilman Schwarz made a motion to approve petition to transfer graves in the City Cemetery from Mrs. Willard Eugene (Delores) Wright-Deadmond to Marbel Brown, Grave Spaces 1 & 2 of Lot 59, Block 14 and Grave Space #4 of Lot 59, Block 14 to Kevin Neudecker as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Approve Request for Proposals for Banking Depository Services – Councilman Schwarz made a motion to approve Request for Proposals for Banking Depository Services as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Award Bid #E-10-15 For Purchase of LED Lighting for Rinderer Park - Councilwoman Bellm made a motion to award Bid #E-10-15 for purchase of LED Lighting for Rinderer Park to Butler Supply, Inc. in the amount of \$96,969.00 as attached; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #15-103/RESOLUTION Waiving Normal and Customary Bidding Procedures and Authorizing the Purchase of One 2016 Caterpillar Compact Track Loader From Fabick Cat – Councilman Schwarz made a motion to approve Bill #15-103/Resolution #15-11-2345 waiving normal and customary bidding procedures and authorizing the purchase of one 2016 Caterpillar Compact Track Loader from Fabick Cat, in Fenton, MO, for the amount of \$64,781.94 as attached; seconded by Councilwoman Bellm. Councilman Schwarz noted he read in the memo, based upon specs and sales territories, this is the manufacturer's vendor in the sales territory. Is there not a competing brand that could be looked at? City Manager Latham explained that because of the setup, staff is recommending continuing with Caterpillar for this equipment. Director Cook explained, if you maintain the same manufacturer between different equipment, the controls remain the same. We have several Caterpillar equipment within the departments, and while my operators do not use this equipment that often, having the same controls and features, with the same manufacturer, limits the retraining process and potential of accidents. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #15-104/RESOLUTION Waiving Normal and Customary Bidding Procedures and Authorizing Purchase of Meter Modules and Associated Communication Equipment from Tantalus Systems – Councilwoman Bellm made a motion to Bill #15-104/Resolution #15-11-2346 waiving normal and customary bidding procedures and authorizing purchase of 575 meter modules and associated communication equipment from Tantalus Systems, in the amount of \$145,911.25 as attached; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #15-105/RESOLUTION Waiving Normal and Customary Bidding Procedures and Authorizing Purchase of 575 ITRON Meters From Anixter Power Solutions, LLC – Councilman Schwarz made a motion to approve Bill #15-105/Resolution #15-11- 2347 waiving normal and customary bidding procedures and authorizing purchase of 575 ITRON Meters from Anixter Power Solutions, LLC, in the amount of \$57,212.50 as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #15-106/ORDINANCE Declaring 32 Steel Self-Contained Breathing Apparatus Bottles Surplus Property and Authorizing Sale or Disposal of Same - Councilwoman Bellm made a motion to approve Bill #15-106/Ordinance #2708 declaring 32 Steel Self-Contained Breathing Apparatus Bottles as surplus property and authorizing sale or disposal of same as attached; seconded by Councilman Schwarz. Councilman Schwarz asked if these are outdated or inoperable. Fire Chief Rick Bloemker explained sixteen of the units are past their fifteen-years functioning period. We will be replacing all the units with composite bottles, which are more efficient in delivering oxygen and much lighter to carrier. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

REPORTS

Approve Warrant #1002 – Councilwoman Bellm made a motion to approve Warrant #1002 as attached; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Frey and Bellm voted aye, none nay. Councilman Nicolaides abstained. Motion carried.

Councilwoman Bellm made a motion to temporarily adjourn this regular session to enter into executive session under the Illinois Open Meetings Act under 2(c)(21) to discuss approval of executive session minutes; seconded by Councilman Schwarz.

Meeting adjourned at 7:19pm.

Mayor Michaelis reconvened the Regular Session at 7:28pm. Council members Nicolaides, Bellm, Frey and Schwarz were present. Also present were City Manager Latham, City Attorney Long, Deputy City Clerk Hediger and City Clerk Bellm.

Mayor Michaelis stated that nothing discussed in the executive session would be acted upon tonight.

Councilwoman Bellm made a motion to adjourn; seconded by Councilman Schwarz. All council members voted aye, none nay. Motion carried and meeting adjourned at 7:28pm.

Joseph Michaelis, Mayor

Barbara Bellm, City Clerk